

Community Unlimited Board of Directors Meeting Minutes: March 16, 2010

Present: Faith Robertson, Susan Morton, Karen Nachtigall, Sue Mack, Gene Mack, Mandi MacDonald, Julie Dibert, Megan McKown, Malinda Olmsted, Cher Troup, Bridget Putnam, Emily Dibert, Tim Minor, Gina Horn, Ginger Palmerton, LuAnn Hull, Connie Kennedy (recorder)

Call to Order: Mandi MacDonald, President, called the meeting to order and made introductions for new board member, Gina Horn.

Agenda Addition/Changes: None

Consent Reports: The Minutes from the February 2010 meeting were accepted, as was the financial report

Old Business:

1. Mandi –read the previously brainstormed list of suggested new board members and asked that we continue keeping in touching base with them, with a special reminder for the next fundraiser
2. Bylaws- Karen moved and Susan seconded a motion to accept the proposed draft dated March 16, 2010 that were presented at the last regular board meeting. Motion passed unanimously. Changes are the following additions: 1) to Article III, Section 4: The President shall serve as the primary signer for a line of credit as necessary for state unemployment tax. 2) Section 5: The officers (President/Vice-President/Secretary/Treasurer) of the Board of Directors will serve as the executive committee. The Grants Manager, Accountant and Project Director will also serve on the executive committee. 3) Article V: Section 1: Add the word “recommended” so that the first sentence reads “There will be a recommended minimum of six adult directors appointed...”

New Business:

1. Next fundraiser – Julie updated that all is well with one small glitch that we still need to find a cook. Advertising was increased; a sign-up sheet is being passed. March 27 from 4 pm – 7pm with the same menu as the January fundraiser
2. Board policies – board members are asked to look each over and get suggestions to Mandi or Julie; they will be posted on website in a compatible Word document: 1)Add to employee guide – a whistleblower policy; 2) Document retention policy; 3)Compensation policy; 4) Revision to Governance Policy: Governance – Code of Conduct, which is regarding conflict of interest for board members and staff

Reports – Officers and Staff:

1. Mandi- reported building use (parent support group, VITA site, Senior Bingo), requests for baby shower and graduation party; we need to add rates to our building lease/rental agreement; we need to be able to lock up parts of the building; Gene expressed his opinion that there be no favoritism for building use rates; Sue recommended we check out the rental rates that the school district has.
2. Connie-We received the full request of \$12,000 from Branch County United Way; we are assured the full 5 years of 21st CCLC grant; United Way of Greater Battle Creek’s Education funding RFP will be this summer.
3. Julie-She has been attending state meetings and will attend the National AfterSchool Association conference in April; Mark Schauer is submitting our building renovation project again for next year’s appropriation consideration, and; summer planning is continuing.

Committee Reports

1. BLAST – The elementary site had a great day, with a visit from Officer Tom and a police dog, and has Girls on the Run going strong; the middle school is planning summer Generation E entrepreneurial activities – ½ of the profits will be donated to Relay for Life; the high school site had the successful play, will be doing a “UC has Talent” show this summer and is working with a youth advisory group to give our youth more voice. Cher talked about the TRAC program. 3 of 4 groups that submitted bridge proposals were accepted and these teams will participate in Lansing by building their proposed bridge designs. Exciting!
2. Youth Board – no Easter Egg Hunt, because the kids are too busy
3. Community Relations- PS Mart is donating to the local food bank and our After School Packs; the Chamber of Commerce is promoting Union City
4. Intergenerational- Rotary’s Literacy program is going strong
5. BUCS- completed soccer sign-ups and starting ball sign-up
6. After School Pack Program- looking at supplementing summer food for some of our families with pantry packs that cost \$20. Megan and Malinda are working on homecare packs (tooth care, etc)

Review of Goals: We have our next fundraiser set to go and we have added new board members.